

**ROOMMATE AGREEMENT**

A lease generally defines only the legal relationship between the tenants and their landlord, not the relationship between individual tenants. A roommate agreement may help you avoid conflicts which commonly occur between tenants. Keep in mind a roommate agreement is not a binding contract with your landlord or Cal Poly. This is a resource for you to use and adapt to promote a healthy living situation. Additional situations may occur as you live together; revisit this document and add to it as necessary to continue to thrive in your living environment

**Rent & Deposit**

Roommate Name	Rent Amount	Deposit Amount	Bedroom

**Monthly Bills**

What is the Bill? <i>(ex. Internet, PG&amp;E)</i>	Whose name is the bill under? <i>(This is the payer of the bill)</i>	How is the bill divided? <i>(Typically, evenly among tenants)</i>

<b>If the Bill is divided equally among tenants, when is each portion of the bill due to the payer?</b>

<b>How are late fees handled?</b>

**Household Policies and Procedures**

Rule or Action	Yes	No	Other Restrictions or Considerations?
Smoking			
Drugs/Alcohol			
Pets			
Parties			

**Communication**

Preferred Method of Communication?	
We will Respond to each others' messages within X amount of time.	
If we leave for the night or weekend do we communicate that with one another?	

**Handling Conflict**

If a potential situation were to arise that produces conflict in the living space, how will you handle the situation?

### Cleaning Responsibilities

It is important to discuss how the shared spaces of the house such as the bathroom, kitchen, living room will be handled. Some questions to consider are:

How long are dishes allowed to be left in the sink?
Will you rotate who cleans the shared spaces? How often should that cleaning occur?
How often will you take out the trash & recycling cans from inside the home? Who will take the trash cans to the curb on trash day? Who will bring them back in at the end of the day?
How often will you clean out the fridge?

Note: If living in a home and not an apartment, is the landlord/property manager responsible for yard maintenance? If not, then add this to your rotation of responsibilities.

### COVID 19

Given the ever-changing status of Covid 19 we agree to:

Let each other know if we experience symptoms of the virus	
Getting tested if we find out we were exposed to someone who tested positive for the virus	
Getting tested if we experience symptoms of the virus	
Wear a mask in common areas	

### Additional Considerations

What household items will you share? (ie. TV, food items, cleaning supplies, toiletries, other electronics)
What are the parameters for having a guest(s) over? Length of stay? How many days notice to give roommates? Will they be staying overnight or just hanging out?

If pets are on the premises what are the expectations for cleaning up after the pet? Watching the pet if the owner is at class? Feeding/watering? Etc.

**Signatures**

\_\_\_\_\_  
Roommate 1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roommate 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roommate 3

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roommate 4

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roommate 5

\_\_\_\_\_  
Date